



ACTIVE 20-30 CLUB OF U.S. & Canada

I. CALL TO ORDER: National President Lovell: Carson Valley #8

National President Tommy Lovell (Carson Valley #85) called the meeting to order at 6:02pm (PST), on October 16, 2017.

II. INTRODUCTIONS/ESTABLISH QUORUM: National President Lovell: Carson Valley #85, A quorum was established.

2017-2018 National Board of Directors & Officers

Tommy Lovell: National President, Carson Valley #85,
Jeff Okrepkie: National President-Elect, Santa Rosa #50,
National Director Region 1, Natalia Navas: New York City #1044,
National Director Region 2, Robert Steck: Eugene #920,
National Director Region 3, Ashley Corbett: Valley of the Sun # 1028,
National Director Region 4, Chris Forsyth: Carson Valley #85,
National Director Region 5, Lisa Wunderlich, Napa #57,
National Treasurer, Andrew MacDonald: Sacramento #1,
International Relations Officer, Andrew Bain: Santa Rosa #50,
Immediate Past President, Monica Uriarte: Petaluma #30,
National Office Representative, The Center: Dhru Bhatt & Don Lesko,
National Secretary, Abbey Kronenberg: Valley of the Sun # 1028,

National Board Members Absent:

National Office Representative, The Center: Dhru Bhatt & Don Lesko

Committee Chairs Present:

PR/Communications: Hilary Grider, (Greater Sacramento #1032), Chair
Past Active Liaison: Monica Uriarte, (Petaluma #30) Chair
Budget/Finance: Andrew MacDonald (Sacramento #1), Chair,
Fundraising: Monica Uriarte, (Petaluma #30) Chair
Strategic Planning: Monica Uriarte, (Petaluma #30) Chair
Laws and Regulations: Monica Uriarte, (Petaluma #30) Chair
History: Michele Spilman (Greater Sacramento #1032), Chair
Technology: Wayne Ingraham (Santa Rosa #50), Chair
National Convention 2018: Wendy Cockrell (Greater Sacramento #1032), Chair

Committee Chairs Absent:

Membership Growth and Retention: Kyle Nuss, Santa Rosa #50, Chair
Awards: Lacie Ladner Clementi (Gold Rush #1034), Chair,
Midterm Convention: (Bakersfield),
National Project: Samantha Mineo (Sebastopol #63), Chair
New Charters: Samantha Mineo (Sebastopol #63), Chair

III. APPOINTMENT OF PARLIAMENTARIAN: National President Lovell: Carson Valley #85,

1. Monica Uriarte (Petaluma #30) was appointed as parliamentarian.

IV. ADJUSTMENTS/APPROVAL OF AGENDA: National President Lovell: Carson Valley #85

It was **MOVED** by **Region 5 Director Lisa Wunderlich**, **SECONDED** by **Region 2 Director Robert Steck** **AND AGREED BY THE BOARD**, to approve the agenda. The motion passes unanimously.

V.MINUTES OF PREVIOUS MEETINGS: Abbey Kronenberg, National Secretary, Valley of the Sun # 1028

It was **MOVED** by **Region 4 Director Chris Forsyth**, **SECONDED** by **Region 5 Director Lisa Wunderlich**, **AND AGREED BY THE BOARD**, to approve the minutes from the September Board meeting. The motion passes by majority with two abstentions to approve the board minutes from September.

VI.PRESIDENT REPORT: National President Lovell: Carson Valley #85,

1. National President Lovell reported that the goal of tonight's call was to approve budgets for the membership growth and retention, PR and awards' committees. Also to approve the financials from 2016-17 that have been worked on from National Treasurer Andrew MacDonald and Wendy Cockrell. Both agreed on surplus somewhere between \$1600 and \$4000. Also we are close to having final numbers from Eugene's convention and should have by the end of the week. Reported that we still have 9 clubs that haven't paid dues and that membership is slightly up. IPP Monica Uriarte talked about DC's club and that they were on a one-time payment plan and that they were supposed to pay now on time. In addition we haven't heard from Glendale in a really long time

VII.President Elect Report: Jeff Okrepkie: National President-Elect, Santa Rosa #50,

1. National President Elect Okrepkie wanted to thank everyone for reaching out and sending their items to him in this difficult time. Reported that we need to replace the region 5 and President-elect banners.

VIII.IPP Report: Monica Uriarte: Immediate Past President, Petaluma #30

1. Immediate Past President Uriarte reported that she has been organizing things with the Active 20-30 Fire Fund and prioritizing that and as of now we have 8 current members and a bunch of past active members who have lost everything from the fires. Will be putting together an amazon wish list so they can begin rebuilding as this is a marathon not a sprint. So far the fund has raised over \$1500 and the number of houses lost is 5800.
2. Has been helping Wendy Cockrell with the financials as well and will be out and about in the upcoming months to visit.

IX.Treasurer's Report: Andrew MacDonald, National Treasurer, Sacramento #1

1. 2016 – 17 Year End Financials
 - A. Reported that these will be sent via email for review to National President Elect Jeff Okrepkie, IPP Monica Uriarte, and National President Tommy Lovell

X.National Office: Don Lesko, The Center

1. National President Lovell reported that the National office is bad at bookkeeping and they having them been doing the bare minimum.

XI.Old Business:

1. ED/Office Situations T. Lovell/W. Cockrell
 - A. Wendy Cockrell reported that Kevin Chapin had to take a step back because of the fires. Due dates had to be pushed back but we can still make the deadline to get the new ED or office transitioned in time.

- B. Proposals will now be due on October 30th with the committee making the selection in the first weeks of November and interviews in mid November so we can hit the transition for December 15th
- C. The RFPs went out to the AMA website and other channels for RFPs. Nossaman wanted to bid to bid and we will also post on the 20-30 discussion site
- D. Talked to an attorney, Jason Smith to discuss the questions we had about employment status and issues and he can handle this for us. We are able to hire an ED as an independent contractor, not an employee. We wouldn't be able to tell them when to work, or state the specific hours. Jason can assist with drafting the contract for us and estimated it would take 2-4 hours at \$315/hour. So this would cost the organization up to \$1300 for the contract.
- E. A discussion arose about allocating funds from the surplus in December's managements fees to pay for this.

It was **MOVED** by **Immediate Past President Monica Uriarte**, **SECONDED** by **Region 2 Director Robert Steck**, **AND AGREED BY THE BOARD**, to contract with Smith, McDowell and Powell to execute and Executive Director Contract for up to \$1300. The motion passes unanimously.

- F. The timeline would be to have the contract in the next 2-3 weeks and to have to have input from IPP Monica Uriarte, National President Elect Jeff Okrepkie and National President Tommy Lovell on this to have it by the interview process
- G. A discussion arose about additional expenses needed to had contract negotiations with candidates and that we should ask candidates for their standard contracts when they apply so we can compare it to what we are offering them. Wendy will add it to the email back to the candidates to request a contract if they have.
- H. It was asked and discussed that the board would like to see the protocols and who is involved in the interview process
- I. Wendy reported that she is hoping to get a two for one when it comes to the contract so we can get the bookkeeper one at the same time with minimal edits

2. National Trademark

W. Ingraham

- A. Wayne reported that all the paperwork is filed and approved. The registered trademark and logo is updated and won't expire 2027. He would like to get out the standards to everyone and makes sure everyone is using the correct logos and this will be done in the next two weeks or by next call.

3. International Convention 2017

- A. Eugene was not present, it was reported that we will hopefully have numbers final in the next week or two as we are still having issues with checks into September and October.
- B. A question arose surrounding the national board paying for the attendance of the National Store to attend convention, Tom plus one. It is in the National's store's contract that we pay for this and was on the last year's budget to approve this so we will need to know where this money is going and put that into the convention budget and that will affect the year end financials.

XII. New Business:

1. Past Active Life Applications

T. Lovell/R. Steck

- A. Eugene - Meghan McMahon and Michelle Saunders
- B. Gold Rush - Vanessa Norgauer
 - 1. 10+ years in the club and a Past President
- C. North Bay – Joey Gray, Mike Stewart, Mickey Griffith, and Nate Gulbransen
 - 1. Wendy can confirm that they are all 7 years in the club or Past President
- D. A discussion came about surrounding passing PAL applications without the applications as there was not the actual applications to review. It was discussed that if a club is nominating them, then who is it from the National Board to discount this and we should be passing them all.

It was **MOVED** by **Immediate Past President Monica Uriarte**, **SECONDED** by **Region 3 Director Ashley Corbett**, **AND AGREED BY THE BOARD**, to approve all past active life applications together. The motion passes unanimously

- 2. National Budget/Committee Budgets A. MacDonald/T.Lovell
 - A. National President Lovell reported that we have \$14,175 in our total budgets
 - 1. The New Charters committee would like to reduce by \$4175 – reducing budget to \$1000
 - 1. San Jose and Cottonwood Heights are chartering now.
 - 2. The PR Committee has \$4000
 - 1. Hilary would like to keep the whole budget
 - 3. Membership Growth and Retention has \$4000
 - 4. Awards Committee has \$1000
 - B. IPP Monica Uriarte is concerned about voting on a budget when we haven't seen financials in 4 months and we haven't closed our books from last year
 - C. Discussion came about to say that our budget is already set so we would only need to vote if they are spending more money for these committees
 - D. It was also discussed that we have operating capital in our account as a safety net in case we have overages and have to use them. We should not have to dip into our reserves.
- 3. Membership Dues T. Lovell
 - A. Dues were already discussed in a previous report by National President Lovell

XIII. Committees

- 1. Convention 2018 – W. Cockrell/ M. Davis
 - A. Nothing to report will report next month
- 2. Laws & Regulations – M. Uriarte
 - A. Reported that she is working on getting a group to get policies and procedures in order to have them by midterm convention. Will also be looking at a bylaws amendment or overhaul.
- 3. Strategic Planning – M. Uriarte
 - A. Working on updating the matrix to show that we are making forward progress. The membership and PR grants are in line with this.
- 4. Fundraising – M. Uriarte
 - A. Reported that right now she has been doing fundraising for a specific initiative. We also have to get foundation taxes filed. Looking at who is the best fit and/ CPA for this. The ones The Center filed were wrong and the IRS still hasn't

fixed our status on their website. The center put the wrong board on the taxes files and marked some wrong boxes so we need to get these corrected.

5. Past Active Liaison – M. Uriarte
 - A. Working on getting something out in December on letterhead (this report was after fundraising)
6. History – M. Spilman
 - A. Reported that we have some anniversaries coming up: Albuquerque is celebrating 29 years, Santa Rosa will be celebrating 88 years, Rocky Mountain has 9 years, New York will be at 4 years and North Bay is at 40 years. Also some Dominican Republic members came to speak to their association about the organization from 1962
7. International Relations Officer – A. Bain
 - A. Nothing to report as IRO Andrew Bain had to drop off the call.
8. Awards Chair – L. Clementi
 - A. National President Lovell reported that Laci is working on combining some awards and cutting them down as she has been working with Vanessa and Amber. She is looking at a budget of approximately \$400 for the awards included in the packet. The awards packet will be released January 1, 2018 with a submission deadline of March 1, 2018 and judging will take place March 1- April 30, 2018. Would like to have one person from each region to help with the judging.
9. New Clubs Charter Chair – S. Mineo
 - A. President Lovell Reported that San Jose is working on their bylaws and Cottonwood heights is gathering information and notes from Jared's possessions and is hoping to make a club, more so now that Jared has passed.
 - B. San Diego is maybe coming back, Eric Burgess is back in San Diego and is contacting people to gauge interest
 - C. Nothing to report on the following clubs in formation: Santa Barbara, Charlotte, and Hawaii
 - D. I also would like to move my budget be reduce to \$1,000 with the balance of \$4,000 split between PR and Growth and Retention. At this time, I feel the money can be used to increase awareness of our organization and encourage members to stay involved.
10. National Project – S. Mineo
 - A. It was reported that a link will be coming out in the newsletter for clubs who have yet to submit but most of the clubs used Kohl's for the event.
11. Public Relations – H. Grider
 - A. Reported that the newsletter coming out this week and the grant coming out shortly. It was attached in the email
12. Membership Growth & Retention – K. Nuss
 - A. It was reported by National President Lovell that the guidelines were sent over to us in an email for review
13. Technology – W. Ingraham
 - A. No report

XIV. Regional Directors

Region 1: Natalia Navas: National Director Region 1, New York City #1044,
Region 1 Director Natalia Navas reported and this was after region 2. Thanked for PR and Hilary for all her help. Discussed that 2 clubs haven't paid in her region and didn't know Fort Wayne hadn't paid yet. She will be going to DC to follow up. Some discussion arose about the region meetings and if she could use her budget on the food for meetings. Asked how she can help with the Fire Fund. And also discussed if there was a way to standardize the way report so it is all the same.

Region 2: Robert Steck: National Director Region 2, Eugene #920,
Region 2 Director Robert Steck reported that the region 2 meeting is all set for the end of October and Seattle, Portland and Chico will be coming. Trying to plan trips south to visit the other clubs. Trying to reach out to Yuba City to get them to pay dues and may and even go there.

Region 3: Ashley Corbett: National Director Region 3, Valley of the Sun # 1028,
Region 3 Director Ashley reported that she had the presidents call with all besides the Q, Denver clubs, and southern AZ. Scottsdale brought in \$400k this past weekend at their NiteFlite event. On the call they discussed how they volunteer in their community. The Q is struggling and may need to get National President Tommy Lovell involved as they haven't paid dues and she talked with the Albuquerque club men's clubs about it too. The Q might drop under the 10 members. VOS is sending about \$1000 to the fire fund.

Region 4: Chris Forsyth: National Director Region 4, Carson Valley #85,
Region 4 Director Chris Forsyth reported that Sierra Nevada did a mystery dinner and it was awesome but it was outside which was challenging. The Men of Hangtown want to do a fundraiser to raise money for the Fire Fund. Region meeting is now on November 11th and might be moved to Modesto. Have visited all clubs except Madera. The Auburn club is surviving but still small.

Region 5: Lisa Wunderlich: National Director Region 5, Napa #57,
Region 5 Director Lisa Wunderlich reported that thank everyone for the support and love. We are all strong and to share the fire relief fund info. Region 5 had our meeting the same day as Redwood Empire's Tini's for Tatas and had a great turnout, all but one club came. All regions have paid dues. Burning Ham was a week ago. Will have a camp out region meeting in the spring

XV.National Foundation

M. Uriarte

1. Updated Financials
2. No report as it was reported in an earlier section regarding our taxes

XVI.Adjournment

1. National President Lovell apologize to directors to about getting things done and a website for midterm.

It was **MOVED** by **Region 5 Director Lisa Wunderlich, SECONDED Region 3 Director Ashley Corbett AND AGREED BY THE BOARD**, to adjourn. The motion passes unanimously. The meeting was adjourned at approximately 7:47 PM (PST).

Next National Board Meeting on November 13th by conference call.